



BONITA CANYON PTA

1 Sundance Dr, Irvine, California 92603 Phone: (949) 936-5450

VERIFICATION OF FUNDS FORM

DEPOSIT # _____

The following funds have been collected for the benefit and/or use of Bonita Canyon PTA.

Event: _____

Date of Event: _____

Name: _____

Phone: _____

BUDGET #/CATEGORY: _____

COIN:

Pennies	X _____ =	\$ _____
Nickels	X _____ =	\$ _____
Dimes	X _____ =	\$ _____
Quarters	X _____ =	\$ _____
Other	X _____ =	\$ _____
	TOTAL COIN:	\$ _____

CURRENCY:

\$1.00	X _____ =	\$ _____
\$5.00	X _____ =	\$ _____
\$10.00	X _____ =	\$ _____
\$20.00	X _____ =	\$ _____
Other	X _____ =	\$ _____
	TOTAL CURRENCY:	\$ _____

CHECKS:

Group checks in 25 or less and provide a detailed spreadsheet or photocopies of checks

Group 1 (# Of Checks) _____	\$ _____
Group 2 # _____	\$ _____
Group 3 # _____	\$ _____
Group 4 # _____	\$ _____
Group 5 # _____	\$ _____
TOTAL OF ALL CHECKS:	\$ _____

TOTALS:

COINS: \$ _____

CURRENCY: \$ _____

CHECKS: \$ _____

GRAND TOTAL: \$ _____

CREDIT CARD SALES: \$ _____

PTA Approval

Budget Category: _____

Submitted by (signature): _____ Date: _____

Submitted by (2nd signature required if cash): _____ Date: _____

Board Member Signature: _____ Date: _____

Financial Secretary's Verification

Amount Received: \$ _____ Date: _____

Financial Secretary Signature: _____ Budget Category: _____